



A Child or Adult Develops COVID-19 Symptoms at School

A member of staff is made aware that an adult or child in school becomes unwell with a new, continuous cough or a high temperature (37.8C+), or has a loss of, or change in, their normal sense of taste or smell (anosmia).

The member of staff pidgens the School Office. The School Office phones the Head on site.

Child

Emergency

Adult

The School Office phones the parent/carer of the child and tells them they must collect them immediately.

The School Office contacts 999.

The adult is sent home immediately.

A member of staff puts on PPE (gloves, apron and a face mask (eye protection, if necessary)) and escorts the child to the Music Room.

The child will be isolated in the Music Room, with appropriate adult supervision, if required. The room is ventilated and the door is closed.

If the child needs to use the toilet, they use the disabled toilet by the School Office. The toilet is cleaned and disinfected using standard cleaning products before being used by anyone else.

The member of staff that has helped the child with symptoms, does not go home unless they develop symptoms themselves or the child subsequently tests positive. They wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.

The adult/child must self-isolate for at least 10 days and they must take a test for COVID-19. For further advice, see [here](#) or call 119. Their fellow household members must self-isolate for 14 days from when the symptomatic person first had symptoms. For further advice, see [here](#).

The Government guidance states that the adult/child should **NOT** visit the GP, pharmacy, urgent care centre or a hospital.

The affected area that the adult/child with symptoms has left is treated with normal household disinfectant.

Any PPE used is put in a plastic rubbish bag and tied when full. The plastic bag is then placed in a second bin bag and tied. This is put in a suitable and secure place and marked for storage until the individual's test results are known. This waste is stored safely and kept away from children. It is not placed in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours.