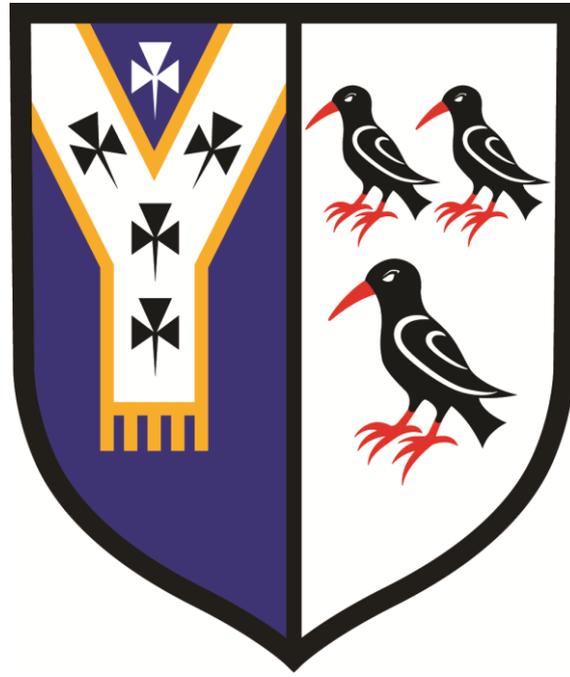


St Thomas of Canterbury Catholic Primary School



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'Jesus is at the heart of everything we think, do and say'

REMOTE LEARNING PROTOCOLS

Introduction

As a staff, we are committed to ensuring our children continue to learn at St Thomas of Canterbury through the COVID-19 lockdown.

Whilst learning is important, the communities' well-being is at the forefront. We understand that there may be times of illness, caring for the vulnerable and caring for other children within the home and this must be the priority for the community. However, we will endeavour to support our learners at this time to help them continue to learn and grow.

Please keep in mind that this format of teaching and learning is new to all of us and we will endeavour to improve the service as we learn more about the technology we have available to us.

What is Remote Learning?

Remote learning is where teaching and learning takes place, despite the teachers and pupils not being physically present at school. As children cannot access school to learn, their learning will take place through a majority of online tasks.

Work will be set by teachers using a learning platform called Google Classroom. Teachers have created a bank of home learning tasks, ideas and resources. Some are in the form of worksheets or instructions on work to complete and others are instructions on where to access work. You will not be required to print out any worksheets if you are unable to do so. Worksheets will simply be used as a guide for presenting tasks. Recording work on paper will be sufficient. It is important that children complete the work set.

Some activities will be completed online and teachers will be able to see it. Sometimes a task might ask the child to carry out an experiment – growing seeds, organising tins and packets according to weight, or drawing or making a model. These may need to be photographed and uploaded onto Google Classroom for the teachers to see. Teachers will be able to monitor children's engagement in activities and their understanding.

Learners may be provided with a suggested timetable for the week to ensure that they are given routines in order to learn at home. Children thrive off routine and structure so this may help when learning at home. We understand that this cannot be followed at all times and perhaps not at all in some instances.

What is expected of pupils?

- Each child will be issued with set pieces of work to complete each day. When required, responses should be sent to the teacher via Google Classroom.
- Children must be appropriately dressed for any live, interactive lessons (e.g. no lessons in pyjamas).
- An adult should be within earshot at all times.
- Should parents or carers require any further clarification or need further support, the class email address should be used (e.g. squirrels@stthomasrc.lbhf.sch.uk).

- Children have had their own accounts set up to access their learning via Google Classroom (please see the 'How To' guide for more information on how to access Google Classroom).
- Children's behaviour, when accessing Google Classroom, be it via video or written comment, should be appropriate and as though they are at school.
- During live sessions, please ensure that distractions (e.g. toys/TV/radios) are kept to a minimum.

Expectations on Teachers

- All teachers will provide work for children to complete at home.
- Teachers will respond to pupils' work where appropriate and proportionate.
- Teachers will try to match the work to children's abilities wherever possible, sometimes this will prove to be difficult as teachers often give additional support to pupils during a lesson.
- Teachers will be working from 9am to 12pm and 1pm to 3pm from Monday to Thursday and 9am to 12pm on Friday each week. All teachers will take their planning and preparation time on Friday afternoons which means they will be unable to respond to queries/input at that time.
- Teachers will be completing professional learning tasks so will not always be able to respond immediately to pupils.

These protocols will be reviewed as we develop our understanding of the opportunities and challenges of remote learning.